

REQUEST FOR QUOTATION

Supply, Delivery and Installation of Additional Gym Equipment for the Presidential Management Staff (PMS)

AMP NO. 21-053-6 (SVP)

Sir/Madam:

Please quote your best quotation for the item/s described below using the Price Quotation Form (see Annex "C" of the Request for Quotation), subject to terms and conditions stated in the RFQ.

Lot	Quantity	Item/Description	APPROVED BUDGET FOR THE CONTRACT
1	1 Lot	Supply, Delivery and Installation of Additional Gym Equipment	₱460,690.00

^{*} The ABC is understood to be the ceiling price; offer must not exceed the ABC provided.

Deadline for submission and receipt of quotation, together with the following documents, duly signed by you or your duly authorized representative, shall not be later than **December 06, 2021; 1:30 PM.** Pursuant to the Modified Enhanced Community Quarantine and strict implementation of physical distancing due to the pandemic, the scheduled meeting may be accessed thru this link: **meet.google.com/wbn-tkyv-urf** for online access via Google Meet.

- Mayor's Permit for 2021
- PhilGEPS Registration Number (Organization ID; screenshot from the PhilGEPS website);
- Suppliers shall fully indicate in the brochure/technical data sheet the specifications/descriptions of all gym equipment (brand, weight, material, quantity) for the conduct of Bid Evaluation
- Income Tax Returns for year 2020 (BIR Form 1701 or 1702); (The income tax and business tax returns should have been filed through the Electronic Filing and Payment System (EFPS)); However, exceptions issued by the BIR are recognized (i.e. BIR RMC No. 37-2020, RMC No. 4-2021 and RMC 50-2021) subject to validation and verification.
- Compliance with the Schedule of Requirements (Annex "A");
- Compliance with the Technical Specifications (Annex "B");
- Price Quotation Form (Annex "C"); and
- Omnibus Sworn Statement ("Annex D")
- Proof that the supplier has been in the industry of sale and distribution of gym equipment for at least two (2) years (e.g., Contract or Official Receipt from 2019 and prior years, Distribution agreement from 2019 and prior years, etc.)
- Notarized certificate of undertaking that the supplier must provide free training/orientation on installation, dismantling and re-installation, including the

proper maintenance/cleaning of the various gym equipment. Certification of completion will be issued by the supplier after the said training.

Quotation shall be submitted at the address indicated below:

Bids and Awards Committee VI 2nd Floor, PS Complex Procurement Service-PhilGEPS Cristobal Street, Paco, Manila

Only one (1) set of documents certified to be true copies of the original shall be required. In case a supplier intends to submit quotations for several Request for Quotations, wherein the deadline of submission and opening of quotations are scheduled on the same date and time, it may submit one (1) set of Documents to cover all the RFQs where it wishes to participate. The **Price Quotation Forms ("Annex C")**, however, should be submitted in separate envelopes. The envelope shall contain the name of the contract to be bid in capital letters and bear the name and address of the supplier in capital letters.

Quotations and other documents required may be sent electronically to <u>pd5@ps-philgeps.gov.ph</u>. Electronically submitted proposals and documents must be submitted on or before the deadline of submission as stated in this RFQ.

Late submission of quotations shall not be accepted and considered.

All licenses, certifications, and permits required to be submitted during Post-qualification **SHALL BE CERTIFIED/AUTHENTICATED** as true copy of the original by the issuing government office or agency or private company.

In the absence of CTC, the BAC may require presentation of the original documents for purposes of verification, validation, and ascertaining its authenticity.

SIGNATURE REDACTED

Webster M. Laureñana

Chairperson, Bids and Awards Committee VI

SCHEDULE OF REQUIREMENTS

LOT NO.	QUANTITY	ITEM DESCRIPTION	
1	1 Lot	Supply, Delivery and Installation of Additional Gym Equipment	
	DELIVERY SCHEDULE	within 60 calendar days from receipt of Notice to Proceed	

Project/Delivery Site:					
OP-PMS Building, Arlegui Street, San Miguel, Manila					
Contact person:					
Partrick Raymund L. Calo					
I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.					
Name of Company	Signature Over Printed Name of Authorized Representative	Date			

TECHNICAL SPECIFICATIONS

LOT NO. 1	:	Supply, Delivery and Installation of Additional Gym Equipment
QUANTITY	:	1 Lot
APPROVED BUDGET FOR THE CONTRACT	:	₱460,690.00

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE*	REFERENCE (i.e. brochure/technical
ITEM DESCRIPTION	COMPLIANCE	data sheet/page number)
Supply, Delivery and Installation of Gym Equipment		
Squat Rack with Smith Machine (1 unit)	Brand: Model:	
 Features linear full-bearing for a smooth glide Lock-out points: Manufacturer's Standard Rear plate rack for easy loading Powder coating finish 		
 At least: 194 L x 130 W x 209 H (cm) 		
 Plates Tree Storage (1 unit) With 7-11 branches Max load: at least 500lbs 	Brand: Model:	
Weight Plates (2 pcs)One inch hole, iron plates, 50lbs	Brand:	
 Weight Plates (2 pcs) Olympic hole (two inch), rubber plates, 20kg. 	Brand:	
Weight Plates (2 pcs) • One inch hole, iron plates, 35lbs	Brand:	
 Weight Plates (2 pcs) Olympic hole (two inch), rubber plates, 15 kg. 	Brand:	
Weight Plates (2 pcs) • One inch hole, iron plates, 25lbs	Brand:	
 Weight Plates (4 pcs) Olympic hole (two inch), rubber plates, 10 kg. 	Brand:	
Weight Plates (2 pcs) • One inch hole, iron plates, 20lbs	Brand:	
Weight Plates (2 pcs)One inch hole, iron plates, 15lbs	Brand:	

Weight Diston (6 per)	Brand:
Weight Plates (6 pcs)	Didiu.
Olympic hole (Two inch), rubber plates,	
5 kg.	
Weight Plates (4 pcs)	Brand:
 One inch hole, iron plates, 10lbs 	
Weight Plates (4 pcs)	Brand:
One inch hole, iron plates, 5lbs	
	D. a. a. d.
Weight Plates (4 pcs)	Brand:
Olympic hole (two inch), rubber plates,	
2.5 kg.	
Lifting Bar	Brand:
Weight: 15 lbs.	
• 5 ft. for regular 1 inch hole plates,	
Chromed	
Olympic bar (1 unit)	Brand:
Weight: 45lbs	
• Length: 6 ft. or 7ft.	
Max load: 1000lbs	
Material: Chrome finish	
Spin Bike (4 units)	Brand:
 Commercial Model (Heavy Duty) 	Model:
 For Low and High intensity training 	
 Friction-Free resistance system for a 	
smooth and quite ride	
All adjustable seat and handle for	
comfortable cycling position	
Variable for any levels exercise	
Yoga Mats (20 pcs.)	Brand:
Material: Thermoplastic Elastomers	J. G.
(TPE)	
Double sided Non-Slip surfaces with Alignment Lines	
Alignment Lines	
Easy to wash with soap and water	
Buso Ball (6 pcs.)	Brand:
Extra Thick Gym Ball	
Burst-Proof	
Medicine Ball (2 pcs.)	Brand:
 Material: Soft Vinyl/Rubber 	
Weight: 3 kg.	
Medicine Ball (2 pcs.)	Brand:
Material: Soft Vinyl/Rubber	
Weight: 4 kg.	
Medicine Ball (2 pcs.)	Brand:
Material: Soft Vinyl/Rubber	
Weight: 5 kg.	
	Brand:
Fitness/ Stability ball (6 pcs.)	Diana.
Thick and Durable PVC material Anti-Clin design	
Anti-Slip design	

	1	
 Available in 45cm,55cm and 65cm 		1
Kettle Bell (4 pcs.)	Brand:	
 Material: PVC Sports quality/Cast Iron 		
(Vinyl Coated)		
Color: Multi Color		
Weight: 20 lbs		
Kettle Bell (4 pcs.)	Brand:	
 Material: PVC Sports quality/Cast Iron 		
(Vinyl Coated)		
Color: Multi Color		
Weight: 15lbs		
Kettle Bell (4 pcs.)	Brand:	1
 Material: PVC Sports quality/Cast Iron 		
(Vinyl Coated)		
Color: Multi Color		
Weight: 10lbs		
Kettle Bell (4 pcs.)	Brand:	
 Material: PVC Sports quality/Cast Iron 		
(Vinyl Coated)		
Color: Multi Color		
Weight: 5lbs		
Adjustable Bench press (2 units)	Brand:	
 Can accommodate 6 - 7 ft. barbell bar 	Model:	
 Adjustable (Flat & Incline) 		
 Heavy-Duty Commercial Model 		
Rear Plate Rack for easy loading		
Warranty		
At least one (1) year, including its spare parts.		
(Squat Rack with Smith Machine , Spin Bike,		
Adjustable Bench Press)		
At least six (6) months, including its spare		
parts.		
(Plates Tree Storage, Weight Plates, Lifting		
Bar, Olympic bar, Spin Bike, Yoga Mats, Buso		
Ball, Medicine Ball, Fitness/ Stability ball,		
Kettle Bell)		

*In the event that submitted brochure/technical data sheets by the suppliers does not contain the specifications/descriptions of all gym equipment, the suppliers must allow the Procurement Service and/or the OP-PMS to conduct onsite evaluation/inspection of the gym equipment

Note: Please indicate a statement of compliance of the Technical Specifications Form by clearly indicating "Comply".

We commit	to deliv	ver the	goods 1	under tl	ne new	packaging	and	consistent	with t	he p	hysical
appearance	and co	lor of th	ne samp	le subn	nitted as	s required b	y th	e Procurem	ent Se	ervice	ž.

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company	Signature Over Printed Name of Authorized Representative	Date

Price Quotation Form

	Date:	
	AMP No. 21-053-6(SVP)	
The Chairperson, Bids and Awards Committee VI		
Procurement Service		
PS Complex, Cristobal Street		
Paco, Manila		

Gentlemen and/or Ladies:

Having examined the Request for Quotation No. _____, which includes the Technical Specifications and Delivery Schedule, the receipt of which is hereby duly acknowledged, the undersigned, offer to Supply, Delivery and Installation of Additional Gym Equipment in conformity with the said Request for Quotation for the sums stated hereunder:

Item No.	Qty/Unit	ITEMS/ DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	1 unit	Squat Rack with Smith Machine		
2	1 unit	Plates Tree Storage		
2.1	2 pcs	Weight PlatesOne inch hole, iron plates, 50lbs		
2.2	2 pcs	Weight PlatesOlympic hole (two inch), rubber plates, 20kg.		
2.3	2 pcs	Weight PlatesOne inch hole, iron plates, 35lbs		
2.4	2 pcs	Weight PlatesOlympic hole (two inch), rubber plates, 15 kg.		
2.5	2 pcs	Weight PlatesOne inch hole, iron plates, 25lbs		
2.6	4 pcs	Weight PlatesOlympic hole (two inch), rubber plates, 10 kg.		
2.7	2 pcs	Weight PlatesOne inch hole, iron plates, 20lbs		

2.8	2 pcs	Weight PlatesOne inch hole, iron plates, 15lbs	
2.9	6 pcs	 Weight Plates Olympic hole (Two inch), rubber plates, 5 kg. 	
2.10	4 pcs	Weight PlatesOne inch hole, iron plates, 10lbs	
2.11	4 pcs	Weight PlatesOne inch hole, iron plates, 5lbs	
2.12	4 pcs	Weight PlatesOlympic hole (two inch), rubber plates, 2.5 kg.	
3	2 units	Lifting Bar	
4	1 unit	Olympic bar	
5	4 units	Spin Bike	
6	20 pcs	Yoga Mats	
7	6 pcs	Buso Ball	
7.1	2 pcs	 Medicine Ball Material: Soft Vinyl/Rubber Weight: 3 kg. 	
7.2	2 pcs	 Medicine Ball Material: Soft	
7.3	2 pcs	Medicine BallMaterial: SoftVinyl/RubberWeight: 5 kg.	
8	6 pcs	Fitness/ Stability ball	
9	4 pcs	 Kettle Bell Material: PVC Sports quality/Cast Iron (Vinyl Coated) Color: Multi Color Weight: 20 lbs 	

9.1	4 pcs	 Kettle Bell Material: PVC Sports quality/Cast Iron (Vinyl Coated) Color: Multi Color Weight: 15lbs 	
9.2	4 pcs	 Kettle Bell Material: PVC Sports quality/Cast Iron (Vinyl Coated) Color: Multi Color Weight: 10lbs 	
9.3	4pcs	 Kettle Bell Material: PVC Sports quality/Cast Iron (Vinyl Coated) Color: Multi Color Weight: 5lbs 	
10	2 units	Adjustable Bench Press	

TOTAL PRICE:

Deliverables/Requirements from the Suppliers/Bidder

1. The prospective suppliers must bid for the supply, delivery and installation of additional gym equipment, with the specifications and descriptions indicated in the attached list, at the OP-PMS Building, Arlegui Street, San Miguel, Manila.

Terms of Payment

- 1. Payment shall be made upon completion and acceptance of delivery of the required items, subject to the deduction of applicable taxes by PMS and 1% retention fee.
- 2. Late delivery shall be subject to penalty equivalent to 1/10 of 1% of the cost of the unperformed portion for every day of delay. All bids prices shall be considered as fixes prices, and therefore not subject to price escalation during contract implementation.

TOTAL PRICE IN WORDS:

Lot 1:	 	 		

We undertake, if our Proposal is accepted, to deliver the goods as identified in the Technical Specification and in accordance with the Schedule of Requirements.

Until a formal Contract is prepared and executed, this price quotation, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Quotation you may receive.

Dated this [Date]

(<u>signature</u>)
[Name of Authorized Representative]
[Capacity]

Duly authorized to sign Quotation for and on behalf of:

[Name of Company]
[Address]
[Official Contact Number]

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney,

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. Select one, delete the rest:

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
- [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity; and
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code;

address/es as the official tele company where the PS BAC and	ephone/fax number and contact reference of the PS notices may be transmitted.
Telephone No/s.: Fax No/s.:	
E-mail Add/s.: Mobile No.:	
numbers and/or e-mail address/es arreckoning period for the reglementary	smitted in any of the above-stated telephone/fax re deemed received as of its transmittal and the periods stated in the bidding documents and the ations of Republic Act No. 9184 shall commence from
IN WITNESS WHEREOF, I have h, Philippines.	ereunto set my hand this day of, 20 at
	Bidder's Representative/Authorized Signatory
execution], Philippines. Affiant/s is/are me through competent evidence of ider (A.M. No. 02-8-13-SC). Affiant/s exh	personally known to me and was/were identified by ntity as defined in the 2004 Rules on Notarial Practice hibited to me his/her <i>[insert type of government bhotograph and signature appearing thereon, with no.]</i>
Witness my hand and seal this day	of [month] [year].
Se No Ro PT	AME OF NOTARY PUBLIC rial No. of Commission btary Public for until oll of Attorneys No R No [date issued], [place issued] P No [date issued], [place issued]
Doc. No Page No Book No Series of	
Note: "Sec. 12. Competent Evidence identity" refers to the identification.	

11. [Name of Bidder] hereby assigns the following contact number/s and e-mail

At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission

ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification;

The Board Resolution or Secretary's Certificate referring to the said Board Resolution designating the bidder's authorized representative and signatory need not specifically indicate the particular project where such authority is given provided that the said authority covers activities by PS.